

# DAKOTA COUNTY ANNUAL ACTION PLAN Program Year 2022 Executive Summary

## DRAFT

Community Development Block Grant (CDBG)  
HOME Investment Partnerships Program  
(HOME)  
Emergency Solutions Grant (ESG)



## Executive Summary

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

In order to receive federal funding from the U.S. Department of Housing and Urban Development (HUD), Dakota County is required to prepare a Consolidated Plan, as well as subsequent Annual Action Plans and Consolidated Annual Performance and Evaluation Reports (CAPERs), for the following entitlement programs: Community Development Block Grant (CDBG); HOME Investment Partnerships Program (HOME); Housing Opportunities for Persons with AIDS (HOPWA) and Emergency Solutions Grant (ESG). Currently, Dakota County does not receive any HOPWA funds.

The Fiscal Year (FY) 2022 Annual Action Plan (Action Plan) is the third year of Dakota County's Consolidated Plan for Fiscal Years 2020-2024 (Con Plan) as ratified by the Dakota County Board of Commissioners and approved by HUD.

The Con Plan lays out the objectives, priority goals and outcomes Dakota County has established to provide decent affordable housing, suitable living environments, and expand economic opportunities principally for low-and moderate-income households over the next five-year period. In the Action Plan, Dakota County identifies the proposed programs and projects to be undertaken during the 2022 program year to achieve the objectives and outcomes established in the Con Plan.

The CDA has administered the federal funds on behalf of Dakota County since the County became an entitlement jurisdiction in 1984. Each of the three entitlement programs has eligible activities in which the funds can be utilized. The CDA is charged with ensuring the requirements are met and will continue to provide the administrative guardianship of all three programs through its agreement with the County.

Dakota County is designated as the lead agency for the Dakota County HOME Consortium and assumes the role of monitoring and oversight of the HOME funds for the Consortium, which includes the counties of Anoka, Dakota, Ramsey, and Washington, and the city of Woodbury. As the grantee of CDBG funds, Dakota County directly works with the various municipalities (municipal sub-recipients) within the County to provide access to this funding stream. The CDA provides the managerial oversight of the numerous activities implemented with HOME, CDBG, and ESG resources.

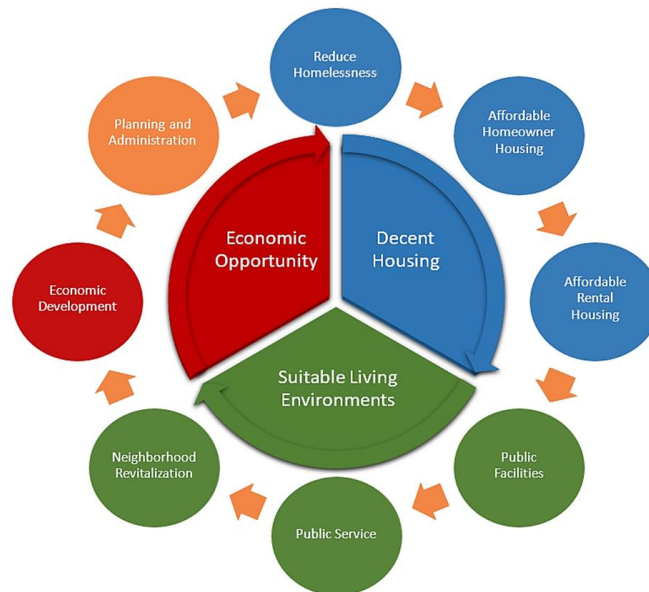
## 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

With the outcomes established by Congress in mind and guided by the mission statements of Dakota County and Dakota County CDA, the following objectives were identified to achieve the housing and community development needs of Dakota County communities and its residents.

1. Increase the affordable housing choices for low-and moderate-income households.
2. Preserve and improve existing housing to maintain affordability.
3. Increase access and quality of living by providing public services and supporting public facilities.
4. Support community development that revitalizes neighborhoods and removes safety and blight hazards.
5. Support economic development that enhances the workforce and businesses.
6. Support planning efforts that address the housing, community and economic development needs of Dakota County and continue to foster partnerships with community stakeholders.

The priority goals and the strategies to achieve the desired outcomes of decent housing, suitable living environments and economic opportunity were then formulated to serve the broad range of households, and to provide benefit to as many persons possible given the parameters of the funding programs.



The following chart details the strategies from the 2020-2024 Consolidated Plan.

2020-2024 Consolidated Plan - Dakota County							
Objective		Priority	Strategy		Outcome		
6	Support planning efforts that address the housing, community and economic development needs of Dakota County and continue to foster partnerships with community stakeholders.	1	Increase the affordable housing choices for low-and moderate-income households.	Reduce Homelessness	a. Support the implementation and operation of coordinated access entry sites for families, youth and singles b. Support housing stabilization initiatives for homeless populations c. Support the operation of emergency shelter facilities	Planning and Administration a. Support all of the goals and strategies with planning and administration	• 200 Households provided Rapid Re-housing Assistance • 100 People assisted with Homeless Prevention initiatives
				Affordable Rental Housing	a. Assist households to secure housing through new construction b. Improve energy efficiency of rental units c. Rehabilitate and preserve affordability in multifamily units d. Support fair housing activities		• 360 Rental Units constructed • 20 Rental Units rehabilitated
		2	Preserve and improve existing housing to maintain affordability.	Affordable Homeowner Housing	a. Increase supply of affordable homeowner housing b. Improve energy efficiency of owner-occupied housing units c. Rehabilitate and preserve affordability in single family units d. Support fair housing activities		• 300 Homeowner Units rehabilitated • 6 Homeowner Units (re)constructed
				Public Facilities	a. Assist in the development of centers and recreational parks b. Assist LMI homeowners with street assessments c. Improve accessibility for Public Facilities in compliance with ADA d. Improve sidewalk accessibility and safety in compliance with ADA		• 13,000 Persons benefited from public facility or infrastructure improvement
		3	Increase access and quality of living by providing public services and supporting public facilities.	Public Services	a. Support programs that fulfill basic needs (food and shelter) for people who are low-income and/or homeless b. Support programs for youth c. Support programs for seniors d. Support transportation services		• 15,000 Persons benefited from public services
				Neighborhood Revitalization	a. Address vacant or substandard properties that may or may not be suitable for rehab b. Address water and sanitation hazards c. Address contamination clean up issues		• 150 Households assisted • 3 Buildings demolished
		4	Support community development that revitalizes neighborhoods and removes safety and blight hazards.	Economic Development	a. Support work initiatives that assist residents to access living wage jobs b. Support initiatives that help low-income people gain work skills, jobs and employment history c. Provide financial assistance to businesses to address building deficiencies (exterior façade improvements)		• 20 Workforce Trainees

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Dakota County and the Dakota County HOME Consortium consistently perform well in the administration of the three grant programs discussed in this Plan. In the CDBG program, one regulatory measure used by HUD to evaluate performance is the timeliness ratio test. This formula measures the amount of an entitlement community's unexpended funds 60 days prior to the start of the next program year in relation to the amount of funding it receives; the ratio cannot exceed 1.5. Dakota County's timeliness ratio is measured on May 2<sup>nd</sup> each year. On March 1, 2022, the Dakota County ratio was 1.92.

The HOME program uses commitment and expenditure deadlines to measure performance. Dakota County has met all deadlines.

The ESG program uses drawdown requirements to measure performance. Dakota County has made consistent drawdowns of ESG funds.

While these financial tests are required and are measurements of performance, it is also important that projects and programs carried out with these funds meet outcome expectations and benefit eligible persons. Reporting on outcomes and beneficiaries is made available each year in the Consolidated Annual Performance and Evaluation Report (CAPER). Dakota County and the CDA recognize that the evaluation of past performance is critical to ensuring the County and its subrecipients are implementing activities effectively and that those activities align with the overall strategies and goals listed in the Con Plan. The performance of programs and systems are evaluated on a regular basis.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The development timeline and process of the Action Plan was discussed at the annual CDBG workshops held on November 18, 2021. These workshops are for municipalities and townships to help them with the CDBG application process and to better understand the rules of the CDBG program. Each municipality is required to formally apply for CDBG funding and request funding for activities that would best serve their community needs. Applications were provided to city and township staff on November 18, 2021 and were required to be submitted to the CDA by January 14, 2022.

CDA staff regularly attend the monthly meetings held by the Affordable Housing Coalition and consulted the members of the coalition regarding the Annual Action Plan. The discussion and feedback were helpful to determine the actions needed to meet the

goals of the Con Plan. Members of the Affordable Housing Coalition also reviewed and made comments on the ESG Written Standards.

CDA staff consulted with following Dakota County departments and divisions: Community Services, Physical Development, Workforce Development, Environmental Resources, and the Office of Planning specific to the activities that could be potentially funded with CDBG funds. An internal e-mail was sent to various County Departments to apply for 2022 funding with the same application deadline as the municipalities. The Physical Development Committee of the Whole reviewed the staff-recommended 2022 Countywide activities on February 8, 2022.

To continue the community engagement process once the proposed objectives and outcomes had been identified, CDA staff presented the plan to the community and its stakeholders in the following manner:

1. Presentations (February 2022-May 2022) – The Dakota County CDA presented a draft of the priorities and the established goals at the following venues:
  - A Consortium-wide presentation to the public (February 15). No members of the public attended.
  - The Affordable Housing Coalition reviewed the ESG activities at a regularly scheduled meeting (February 10).
  - The Physical Development Committee of the Whole will review the Action Plan at a regularly scheduled meeting (March 15).
2. Public Hearing and Comment Period (March 2022 – April 2022) – A 38-day public comment period will be opened on March 11, 2022 and run through April 18, 2022. Public notices were published in the *Dakota Tribune* and the *Star Tribune*, as well as on the websites of Dakota County, the Dakota County CDA, and the cities in Dakota County. A public hearing is scheduled for April 19, 2022 at the Dakota County Board of Commissioners meeting. The Dakota County HOME Consortium members will hold their own public hearings.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A public meeting that included all HOME Consortium members was held on February 15, 2022. No members of the public attended. The public hearing for the Dakota County Action Plan is scheduled for April 19, 2022. All comments received from the public will be considered and incorporated into the Action Plan where feasible.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

The public hearing is slated for April 19, 2022.

## **7. Summary**

HUD has yet to release the federal budgets for FY 2022. The following estimated budgets are based on the FY 2021 grant amounts. For the 2022 program year, Dakota County has set funding for 41 activities to take place either within a specified city or on a Countywide basis. The breakout is 33 activities are funded with CDBG, four activities are funded with ESG, and four activities are funded with HOME including program administration.

The following activity statement and graphs detail the intended uses (activities) of CDBG, HOME and ESG funds for FY 2022.

## FY 2022 Dakota County CDBG Activity Statement (Estimated)

### Small Cities and Townships:

City/Township	Project	2022 Budget
Castle Rock Twp	Planning & Admin - Zoning Ordinance Amendment	\$ 18,000
Greenvale Twp	Planning & Admin - Zoning Ordinance Amendment	\$ 15,000
Waterford Twp	Planning & Admin - Building Site Inventory	\$ 14,500
	<b>Total</b>	<b>\$ 47,500</b>

### Large Cities:

City	Project	2022 Budget
Apple Valley	Home Improvement Loan Program	\$ 148,834
	Public Service - DARTS Senior Chore Service	\$ 21,000
	<b>Total</b>	<b>\$ 169,834</b>

City	Project	2022 Budget
Burnsville	Home Improvement Loan Program	\$ 206,607
	Public Service - Burnsville Youth Collaborative	\$ 53,000
	<b>Total</b>	<b>\$ 259,607</b>

City	Project	2022 Budget
Eagan	Home Improvement Loan Program	\$ 171,732
	Public Service - Pre-School Program	\$ 3,000
	Public Service - Youth After School Programs	\$ 14,800
	Public Service - Dakota Woodland Youth	\$ 6,000
	Public Service - DARTS Senior Chore Services	\$ 5,000
	Public Service - Senior Services	\$ 11,200
	<b>Total</b>	<b>\$ 211,732</b>

City	Project	2022 Budget
Farmington	Home Improvement Loan Program	\$ 36,471
	Public Service - Senior Services	\$ 5,000
	<b>Total</b>	<b>\$ 41,471</b>



**Estimated 2022 Dakota County CDBG Activity Statement Cont'd.**

<b>City</b>	<b>Project</b>	<b>2022 Budget</b>
Hastings	Assessment & Abatement	\$ 73,612
	<b>Total</b>	<b>\$ 73,612</b>

<b>City</b>	<b>Project</b>	<b>2022 Budget</b>
Inver Grove Heights	Home Improvement Loan Program	\$ 153,669
	<b>Total</b>	<b>\$ 153,669</b>

<b>City</b>	<b>Project</b>	<b>2022 Budget</b>
Lakeville	Home Improvement Loan Program	\$ 50,153
	Planning & Admin - Housing Needs Assessment	\$ 30,000
	Planning & Admin - Parking Needs Assessment	\$ 25,000
	Public Service - Senior Transportation	\$ 25,000
	Public Service - Senior Services	\$ 20,000
	<b>Total</b>	<b>\$ 150,153</b>

<b>City</b>	<b>Project</b>	<b>2022 Budget</b>
Mendota Heights	Home Improvement Loan Program	\$ 25,157
	<b>Total</b>	<b>\$ 25,157</b>

<b>City</b>	<b>Project</b>	<b>2022 Budget</b>
Northfield	Public Facilities - Park Improvements	\$ 29,461
	Home Improvement Loan Program	\$ 35,840
	<b>Total</b>	<b>\$ 65,301</b>

<b>City</b>	<b>Project</b>	<b>2022 Budget</b>
Rosemount	Home Improvement Loan Program	\$ 60,625
	<b>Total</b>	<b>\$ 60,625</b>

<b>City</b>	<b>Project</b>	<b>2022 Budget</b>
South St. Paul	Home Improvement Loan Program	\$ 85,479
	<b>Total</b>	<b>\$ 85,479</b>

<b>City</b>	<b>Project</b>	<b>2022 Budget</b>
West St. Paul	Home Improvement Loan Program	\$ 113,958
	<b>Total</b>	<b>\$ 113,958</b>

**Estimated 2022 Dakota County CDBG Activity Statement Cont'd**

<b>Countywide</b>	<b>Project</b>	<b>2022 Budget</b>
Dakota County	Home Improvement Loan Estimated Revolving Loan	\$ 600,000
	Planning & Admin - CDA General Grant Administration	\$ 213,260
	Countywide Home Improvement Loan	\$ 112,369
	Planning & Admin - Rural Water Supply Feasibility Study	\$ 50,000
	Septic System Repair/Replacement	\$ 25,000
	Public Service - Housing Counseling	\$ 80,000
	<b>FY2022 CDBG Total Final Budget</b>	<b>\$ 1,938,727</b>
	<b>FY2022 CDBG Small Cities/Townships</b>	<b>\$ 47,500</b>
	<b>FY2022 CDBG Countywide</b>	<b>\$ 480,629</b>

## FY 2022 Dakota County HOME Consortium Activity Statement (Estimated)

Participating Jurisdiction	Project	2022 Budget
Anoka County <i>23.6% Share</i>	Twin Cities Habitat for Humanity	\$ 190,000.00
	Uncommitted Funds	\$ 300,120.00
	Community Housing Development Organization	\$ 98,023.00
	Uncommitted Funds – Program Income	\$ 7,843.95
	Grant Administration	\$ 49,012.00
	Grant Administration – Program Income	\$ 653.66
	<b>Total</b>	<b>\$ 645,652.61</b>

Participating Jurisdiction	Project	2022 Budget
Dakota County <i>37.1% Share</i>	Burnsville Crossing	\$ 421,907.93
	Nicols Pointe	\$ 249,402.75
	Uncommitted Funds	\$ 2,012.32
	Uncommitted Funds – Program Income	\$ 33,280.40
	Community Housing Development Organization	\$ 134,644.00
	Grant Administration	\$ 127,661.00
	Grant Administration – Program Income	\$ 11,321.92
	<b>Total</b>	<b>\$ 980,230.32</b>

Participating Jurisdiction	Project	2022 Budget
Ramsey County <i>23.3% Share</i>	Gladstone Village	\$ 422,505.00
	Gladstone Village – Program Income	\$ 355,213.24
	Community Housing Development Organization	\$ 84,502.00
	Grant Administration	\$ 42,251.00
	Grant Administration – Program Income	\$ 27,934.45
	<b>Total</b>	<b>\$ 932,405.69</b>

Participating Jurisdiction	Project	2022 Budget
Washington County <i>12.5% Share</i>	Habitat for Humanity	\$ 172,000.00
	Two Rivers	\$ 35,000.00
	Uncommitted Funds	\$ 20,415.00
	Uncommitted Funds – Program Income	\$ 9,000.00
	Community Housing Development Organization	\$ 45,483.00
	Grant Administration	\$ 22,742.00
	Grant Administration – Program Income	\$ 750.00
	<b>Total</b>	<b>\$ 305,390.00</b>

### Dakota County HOME Consortium 2022 Activity Statement (Cont'd)

Participating Jurisdiction	Project	2022 Budget
City of Woodbury <i>0% Share</i>	Uncommitted Program Income	\$ 2,917.49
	Grant Administration – Program Income	\$ 5,000.00
	<b>Total</b>	<b>\$ 7,917.49</b>

Consortium Totals	Project	2022 Budget
	Grant Administration	\$ 241,666.00
	HOME Projects	\$ 1,813,363.00
	Community Housing Development Organization	\$ 362,652.00
	Prior Year Program Income	\$ 453,915.11
	<b>FY 2022 HOME Total Grant</b>	<b>\$ 2,417,681.00</b>
	<b>FY 2022 HOME Total Grant and Program Income</b>	<b>\$ 2,871,596.11</b>

### 2022 Dakota County ESG Activity Statement (Estimated)

Dakota County	Activity	2022 Budget
	Rapid Re-Housing/Stabilization Services	\$ 125,370
	Emergency Shelter Operations	\$ 26,000
	Homeless Management Information System (HMIS)	\$ 750
	Grant Administration	\$ 12,334
	<b>FY 2022 ESG Total Budget</b>	<b>\$ 164,454</b>