**I. ApplicanT Information**

|  |  |
| --- | --- |
| Applicant | Organization: **Click or tap here to enter text.**Contact Name: Click or tap here to enter text. Address: Click or tap here to enter text. Phone Number: Click or tap here to enter text. Email: Click or tap here to enter text. Authorized representative for execution of grant agreement and contract(s): Name: Click or tap here to enter text. Title: Click or tap here to enter text.  |
| Project Request | Name of Project: **Click or tap here to enter text.** Amount of RIG funding request: $ **Click or tap here to enter text.** Total redevelopment costs: $ Click or tap here to enter text.  |

**II. AREA OR SITE CONDITIONS**

|  |  |
| --- | --- |
| General location of Area (Property ID and/or Address): |  Click or tap here to enter text.  |
| Legal Description of Site:  |  Click or tap here to enter text.  |
| Site Size (acres): |  Click or tap here to enter text.  |
| Number of Parcels: |  Click or tap here to enter text.  |
| Number of buildings on site:  |  Click or tap here to enter text.  |
| Current Site Owner: |  Click or tap here to enter text.  |
| Current appraised or assessed value of the Project Area properties: |  Click or tap here to enter text.  |
| Current property taxes of the Project Area properties |  Click or tap here to enter text.  |

**III. REDEVELOPMENT PROJECT INFORMATION**

|  |  |
| --- | --- |
| Describe the city’s goals and need for the Project including anticipated businesses, housing units, and other proposed components. Please explain the public benefit of the Project. |  Click or tap here to enter text.  |
| Provide a brief history of the site including previous uses, activities, prior or existing contamination, and other attempts at redevelopment |  Click or tap here to enter text.  |
| Describe the Project including the type of redevelopment that will occur, how the Project will improve site conditions, how the Project will improve economic opportunity in the community.  |  Click or tap here to enter text.  |
| Describe the specific components or activities that are part of the Project, e.g. soil remediation, removal of obsolete structures, creation of new jobs, creation of new housing, etc. |  Click or tap here to enter text.  |
| What is the end use of the Project site? Please be specific.  |  Click or tap here to enter text.  |
| After redevelopment is completed, will properties in the Plan Area be publicly or privately owned? |  [ ]  Publicly owned [ ]  Privately owned |
| Is demolition of slum or blighted buildings or other structures an activity of the Project?  |  [ ]  Yes [ ]  No |
|  If Yes, please describe. |  Click or tap here to enter text.  |
| Describe how the Project will make more efficient use of the site. |  Click or tap here to enter text.  |
| Post-redevelopment Site Owner(s): *If end user has committed, attach documentation of commitment.* |  Click or tap here to enter text.  |
| Identify any other Project partners such as developers, consultants, and regulating/permitting agencies |  Click or tap here to enter text.  |

**IV. ELIGIBLE ACTIVITIES**

* Please check all activities that apply, briefly describe the activity, and provide the dollar amount requested for the activity. Please see the “***Redevelopment Incentive Grant Policy and Procedures Guide”*** for a description of the eligible activities.
* Please provide any documents that support the need for the RIG funds, e.g. development plans, site plans, environmental documentation, etc.

|  |  |  |
| --- | --- | --- |
| Eligible Activity | Description | RIG Funding Requested |
|[ ]  Acquisition | Click or tap here to enter text. | $Click or tap here to enter text.  |
|[ ]  Relocation Payments  | Click or tap here to enter text. | $Click or tap here to enter text.  |
|[ ]  Clearance and Demolition | Click or tap here to enter text. | $Click or tap here to enter text.  |
|[ ]  Environmental Investigation | Click or tap here to enter text. | $Click or tap here to enter text.  |
|[ ]  Environmental Remediation  | Click or tap here to enter text. | $Click or tap here to enter text.  |
|[ ]  Necessary Public Infrastructure | Click or tap here to enter text. | $Click or tap here to enter text.  |
|[ ]  Geotechnical Soil Corrections | Click or tap here to enter text. | $Click or tap here to enter text.  |

**V. ACQUISITION AND RELOCATION ACTIVITIES**

|  |  |
| --- | --- |
| If the project includes property acquisition, clearance and/or construction activities, describe how owners, tenants, and businesses will be temporarily or permanently relocated.  |  Click or tap here to enter text. |
| When has/will the acquisition be completed?  |  Click or tap here to enter text. |
| Attach the relocation plan, if applicable. |  |

**VI. PROJECT ENVIRONMENTAL INFORMATION**

|  |  |
| --- | --- |
| Has an environmental assessment been completed for the Redevelopment Project? |  [ ]  Yes [ ]  No |
| If so, what level of investigation was done as part of the Redevelopment Project?  |  Click or tap here to enter text. |
| Has the Redevelopment Project site been found or suspected to be contaminated?  |  [ ]  Yes [ ]  No |
| Does your Redevelopment Project include the cleanup of contaminated soils, hazardous waste or materials?  |  [ ]  Yes [ ]  No |
| If yes, please describe information on type of cleanup, what measures have been taken to address the contamination, consultant reports, and/or Response Action Plan.  |  Click or tap here to enter text. |
| Describe positive environmental impacts of the activities that are part of the Project.  |  Click or tap here to enter text. |

**VII. HOUSING AFFORDABILITY INFORMATION**

Indicate the number of housing units planned in the Project, if any. *Attach separate sheet if necessary.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Unit Type** | **Total # of Units** | **# of Owner Units** | **# of Rental Units** | **Proposed Rents/ Sales Prices** |
| Single Family | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Townhouse | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Apartments/Condominiums | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Duplexes | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Other:  | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

Will there be any mechanisms to ensure long-term affordability?

 [ ]  Yes

 [ ]  No

If yes, please describe. Click or tap here to enter text.

**VIII. ECONOMIC BENEFITS**

|  |  |
| --- | --- |
| Projected appraised or assessed value of the site after redevelopment: |  $ Click or tap here to enter text. Pay Year: Click or tap here to enter text. |
| What will be the estimated property taxes after redevelopment?  |  $ Click or tap here to enter text. Pay Year: Click or tap here to enter text. |
| Project the number of new jobs on the Project site created after redevelopment.  | Total new jobs (FTEs only) = Click or tap here to enter text.  |
| Number of new jobs with wages greater than $15.00 per hour  |  Click or tap here to enter text. |
| Project the number of jobs retained on the Project site after redevelopment. | Total retained jobs (FTEs only) = Click or tap here to enter text. |
| Number of retained jobs with wages greater than $15.00 per hour  |  Click or tap here to enter text. |

**IX. PROJECT SOURCES AND USES**

Itemize all funding sources for the Project and the Activities identified as part of the Project. **Please include the requested RIG funds in the total**.

|  |  |  |  |
| --- | --- | --- | --- |
| **Source of Funds** | **Amount** | **Committed** | **Pending** |
| Click or tap here to enter text. | $ Click or tap here to enter text. |[ ] [ ]
| Click or tap here to enter text. | $ Click or tap here to enter text. |[ ] [ ]
| Click or tap here to enter text. | $ Click or tap here to enter text. |[ ] [ ]
| Click or tap here to enter text. | $ Click or tap here to enter text. |[ ] [ ]
| Click or tap here to enter text. | $ Click or tap here to enter text. |[ ] [ ]
| Click or tap here to enter text. | $ Click or tap here to enter text. |[ ] [ ]
| **Total:** | **$ Click or tap here to enter text.** |  |  |

Itemize all Project expenses for the Project and the Activities identified as part of the Project. Be as detailed as possible. **Please include the requested RIG funds in the Funding Sources column.**

|  |  |  |
| --- | --- | --- |
| **Project Activities/Expenses**  | **Amount** | **Funding Source** |
| Click or tap here to enter text. | $ Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | $ Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | $ Click or tap here to enter text. | Click or tap here to enter text. |
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| Click or tap here to enter text. | $ Click or tap here to enter text. | Click or tap here to enter text. |
| **Total:** | **$ Click or tap here to enter text.** |  |

List other sources of funds requested or considered but not obtained for the Project, and explain why they were not obtained, to the best of your knowledge. (The purpose of this question is to ensure all other funding sources have been exhausted.)

 Click or tap here to enter text.

**X. PROJECT READINESS TO PROCEED**

|  |  |
| --- | --- |
| Please provide a detailed timeline of the Project with all actions, phases, and anticipated dates for completion.  |  Click or tap here to enter text.  |
| Please indicate whether any of the following entitlement or due diligence actions are required or have been completed for the Project: |
|  [ ]  Comprehensive plan amendment: Status: Click or tap here to enter text. [ ]  Zoning amendments or variances: Status: Click or tap here to enter text.  |  [ ]  Environmental review: Status: Click or tap here to enter text.  [ ]  Market or feasibility study: Status: Click or tap here to enter text.  |
| If the activity that is to receive RIG funding will not be completed in 12 months, please explain why. (NOTE: The RIG program requires all RIG-funded activities to be completed within a 12-month period)  |  Click or tap here to enter text.  |

**REQUIRED ATTACHMENTS**

1. City Resolution approving application.
2. Location map of Site. Include property boundaries, north arrow, and bar scale.
3. Photos of the Site’s current conditions.
4. Proof of property ownership, e.g. tax statement, purchase agreement, closing statement, etc.
5. Current and proposed Site Plan.
6. Copies of environmental investigation reports, if available.
7. Letter or report showing economic benefits of redevelopment project.

**REQUIRED RESOLUTION PROVISIONS**

WHEREAS, the City of has identified a proposed project within the City that meets the purposes and criteria of the Dakota County Community Development Agency’s (CDA) Redevelopment Incentive Grant Program; and

WHEREAS, the City has established a Redevelopment Plan of which the proposed project is a component; and

WHEREAS, the City has the capability and capacity to ensure the proposed project be completed and administered within the guidelines of the Redevelopment Incentive Grant Program; and

WHEREAS, the City has the legal authority to apply for financial assistance; and

WHEREAS, the City supports the development of affordable housing and of CDA’s mission to improve the lives of Dakota County residents through affordable housing and community development.

NOW THEREFORE BE IT RESOLVED that the City of approves the application for funding from the Dakota County Community Development Agency’s Redevelopment Incentive Grant Program.

BE IT FURTHER RESOLVED that if the Dakota County Community Development Agency approves its application, the [insert authorized official’s name] , the [insert authorized official’s title] , is hereby authorized to execute such agreements as are necessary to receive and use the funding for the proposed project.